

Top 10 Things to Remember as a Parent Leader of a Variety Show Act



1. Your role is to serve as a liaison between the Variety Show Committee and the parents and students in the act you are overseeing. This includes passing along key information and date reminders throughout V-Show season.
2. Schedule and help run all of your act's individual rehearsals.
3. Be present at all required rehearsals at Whittier and at the Tivoli Theater. During these rehearsals, gather all of the students in your act in one spot, remind them to be quiet and respectful (e.g., not talking, ideally not on iPads, etc.) while others are presenting or performing, bring a snack for them or let them know in advance to bring their own snacks, and remind them to make sure all wrappers and other trash are thrown away. Please model all of these expected behaviors as well ☺. If you are overseeing a large group and will be holding all of your act's rehearsals at Whittier, be sure to leave the room exactly how you found it, and remember that snacks are not permitted in the classrooms. Groups may meet in the Jaguar Jungle (gym) right after school to have a snack before moving to their assigned practice locations.
4. After all rehearsals, make sure all students within your act are picked up and/or are walked back to Champions.
5. Be sure you have contact information for all parents of the students in your act in case you need to get in touch with them for any reason. Make sure the parents have your contact information as well, so they can let you know if their child will be absent from any rehearsals.
6. Submit all act information and follow-up on any missing permission slips or other information as requested. The final deadline by which to submit the act description, song title, props needed, and permission slips is December 15th.
7. Select and cut music down to the appropriate length, and submit your music file to Tony Schroeder via the Variety Show email (whittiervarietyshow@gmail.com) no later than January 12th. As a reminder, acts are to be a maximum of 90 seconds in length. *For groups of 10+ students, acts may run up to two minutes in length.*
8. Identify and procure props for your act. These will need to be ready to go and with you in time for the tech rehearsal on January 22nd. These will also need to be at the dress rehearsal at Whittier on January 29th, at the school show on February 2nd, and at the Tivoli show on February 3rd. Please be sure to pick up the props from the stage at the Tivoli immediately after the show on February 3rd.
9. Help the children in your act determine what their costumes will be, and purchase/order/make all costume pieces in order to distribute prior to the dress rehearsal on January 29th. If necessary, collect payment for costume pieces from those in your act.
10. Most importantly, HAVE FUN with the children in your act, and celebrate what will surely be a wonderful performance!