

Guidelines for Whittier PTA fundraising “Experiences”

1. All funds raised through Experience buy-ins are considered donations to the PTA.
2. All funding for Experience events is to come from host families. No PTA funds will be issued to offset the costs of these Experiences.
3. All funding/hosts must be in place prior to publishing an Experience event.
4. The maximum number of participants and the deadline for registration for any given Experience are at the discretion of the hosts.
5. The event date and cost per participant for a given Experience are to be proposed by the event hosts. However, these details may be subject to change based on recommendation from the Experience committee in order to ensure no overlap of dates, school conflicts, or cost constraints.
6. The Experience committee will only facilitate the sign up of for the Experiences. A list of registered participants will be supplied to the Experience hosts after the initial registrations occur. The hosts are then responsible for sending out all follow-up communications (e.g. evites, detailed information, reminders, and cancellations) to registered participants unless otherwise specified.
7. If open spaces remain for Experiences after the initial registration process, Experiences may be publicized through the Whittier Weekly.
8. Once an Experience is publicized, it may not be cancelled without the approval of the PTA executive committee and/or their designated fundraising chairperson.
9. Registered participants must pay for the Experience by the date established by the Experience Committee. Failure to do so will result in the participant being removed from the list and the spot will be offered to the next person on the waitlist, if applicable.

**The Whittier PTA is grateful for both the creativity and generosity of its members who have made it possible to offer so many wonderful Experiences to Whittier’s students, families, and parents over the years! If you have ideas for – or questions about – Experiences, please let a member of the executive committee or the current Experience committee know.*